

## **UGME/PGME- Registrants of CPSM**

## MEDICAL LEAVE OF ABSENCE PROCESS

The diagram below illustrates the steps taken when an Undergraduate (UGME) or Postgraduate (PGME) student/resident (registrant) takes a medical leave of absence from their program.



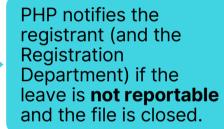
The UGME/PGME office notifies the CPSM Registration Department of all medical **leaves of absence (LOA)**.



The Registration Department notifies the Physician Health Program (PHP) of the LOA.



The PHP notifies the registrant if the medical LOA is **reportable** to CPSM.





If medical LOA is **reportable** to CPSM, the registrant will meet with the PHP team.

There are several possible outcomes after the registrant meets with the PHP: a) **Close file** *OR* 

- b) Additional PHP follow-up OR
- c) Formal Relationship (undertaking) with PHP



PHP notifies the Registration Department indicating whether PHP involvement is required and if the registrant is approved to return to their program.



Once the Registration Department approves the registrant's return to practice, they notify the UGME/PGME office and updates the registrant to the active practising list.