



Review of Resident Progress (6/12/18/24 month) RORP completed in [Entrada](#)

1. Before the 6/12/18/24-month meeting, Program Administrators send a reminder (with Entrada instructions) to the resident to complete Part 1 in Entrada.
2. Residents complete Part 1 in Entrada and submit it to assigned Primary Preceptor/Education Director.
3. The assigned Primary Preceptor//Education Director reviews Part 1 & complete Part 2 on the form (meeting with resident)

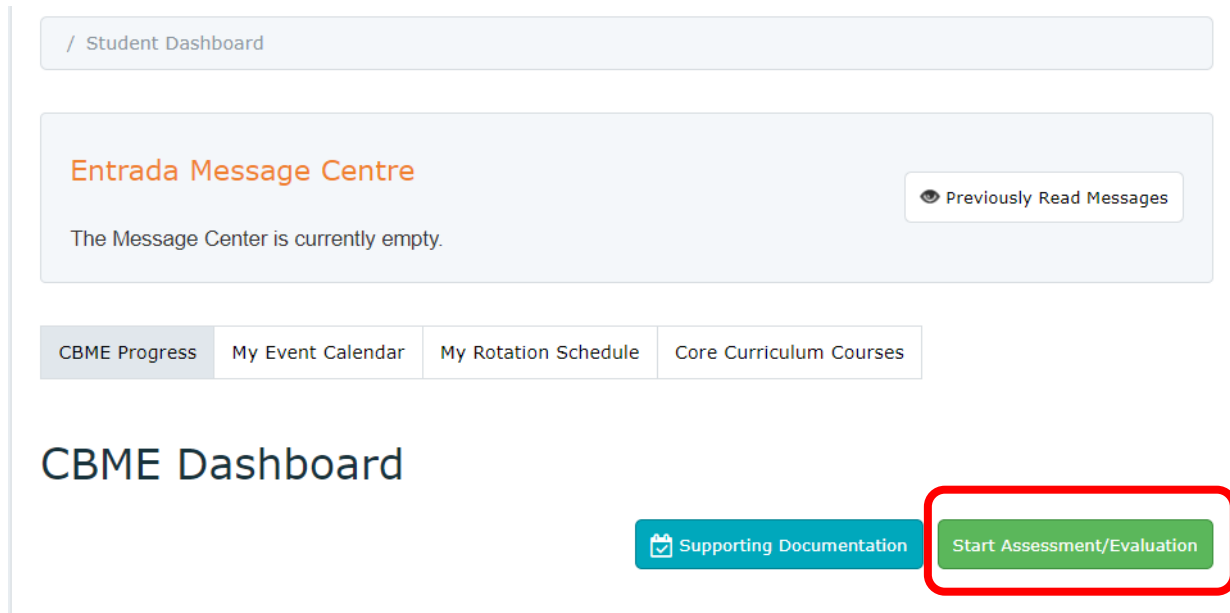
** Resident, Education Director, Primary Preceptor and Program Administrator have access to this RORP form (Part 1 & 2 on one form) in Entrada.

At the 24-month = please trigger RORP Transition to Practice

Department of Family Medicine

Residents Complete Review of Resident Progress (RORP) Part 1

1. After you log into [Entrada](#) (using recommended browsers Google Chrome / Firefox / Safari & your UofM email and password), Click on the “Start Assessment/Evaluation”



The screenshot shows the Entrada Student Dashboard. At the top, there is a breadcrumb trail: / Student Dashboard. Below this is the Entrada Message Centre, which states "The Message Center is currently empty." and has a link for "Previously Read Messages". A navigation bar contains four tabs: "CBME Progress" (selected), "My Event Calendar", "My Rotation Schedule", and "Core Curriculum Courses". The main content area is titled "CBME Dashboard". At the bottom right, there are two buttons: "Supporting Documentation" and "Start Assessment/Evaluation". The "Start Assessment/Evaluation" button is highlighted with a red rectangular box.

Department of Family Medicine

Residents Complete Review of Resident Progress (RORP) Part 1

2. Complete the selection for required fields:
 - On-Demand Workflow = Other Assessment Form
 - Select your assigned Primary Preceptor who will complete the RORP
 - Select Date of Encounter
 - Select Assessment Method = Complete and Confirm via email
 - Assessment Tools = Review of Resident Progress (RORP)

Start Assessment/Evaluation
Adhoc Distributions

On-Demand Workflow Other Assessment Form ▼

Select assessor Ter ▼

Select Date of Encounter 2021-12-21 📅

Select assessment method

☒ **Complete and confirm via email**
Complete an assessment using the selected tool. Upon completion, the assessor will receive an email notification asking them to review/edit and confirm the assessment.

☐ Complete and confirm via PIN
Complete an assessment based on the selected tool. Upon completion of the assessment, the assessor will confirm it on the spot using their Personal Identification Number (PIN) and adjust your assessment as necessary.

☐ Self Assessment, then email blank form
Complete an assessment based on the selected tool. Upon completion, the assessor will receive a blank assessment task with the same assessment tool.

Select program Family Medicine (Demo) ▼

Assessment Tools Review of Resident Progress (RORP) 🔍

Family Medicine - Review of Resident Progress (RORP) 🔔 N/A

PPA Form

0 assessments completed on this learner.

Preview This Form ▶
Begin Assessment ▶

3. Click “Begin Assessment”

Department of Family Medicine

Residents Complete Review of Resident Progress (RORP) Part 1

4. Complete the “**Part 1**” section only. *The assigned Primary Preceptor will complete Part 2*

Prior to the meeting:
Prior to the 6-month progress review meetings, the Resident will complete Part 1 of the guide, in order to present to their designated faculty member an opinion/self-assessment about progress made in the past 6 months. Residents should consider what documented evidence they will present to support the discussion regarding progress across CanMEDS roles, and achievement of EPAs. The program provides tools for teachers and learners to capture and organize documented observations (such as Field Notes, MRAs, ITARs). The quality of evidence for progress depends less on the total number of documented observations and more on appropriate sampling (mix of Core Topics, Core Procedures, across Domains and Care Settings) and the usefulness of the feedback.
Residents should also consider their clinical and educational exposures during residency to date. It is expected that residents have exposure to all domains of practice during the course of their residency.

At the meeting:
In addition to reviewing information prepared by the resident (Part 1), the resident and Primary Preceptor (or Education Director) can discuss topics such as continuity with patients, communication from other preceptors, follow up on previous action plans, or the status of program requirements.
The goal of the discussion is to reach consensus regarding progress in the program and to establish action plans for the next time period of the resident's program, which will be documented in Part 2.

Part 1: RESIDENT REFLECTION AND SELF-ASSESSMENT

RESIDENT TO FILL OUT BEFORE REVIEW

*** ENTRUSTABLE PROFESSIONAL ACTIVITIES:** Review your progress on achieving Entrustable Professional Activities in your Entrada dashboard. Which ones are you not on target in achieving?

*** FM-EXPERT:** FM-Expert: Patient-centered (Incorporates the patient's experiences and context), FM-Expert: Selectivity (Demonstrates ability to be selective, prioritize), FM-Expert: Clinical reasoning

After completing the “Part 1” section, scroll down => Click on “**Submit and Notify Assessor by email**”

Save as Draft

or

Submit and notify assessor by email

**** “Save as Draft”:** you can go back to the form at a later to edit/finish & then submit.

5. Click “**Submit**” => It will then go to the assigned Primary Preceptor to complete the Part 2.

****** You will be able access & view the completed RORP under your Assessments & Evaluations tab/list.

Part 2: ASSESSMENT OF RESIDENT PROGRESS

DESIGNATED FACULTY MEMBER TO COMPLETE (Education Director / Primary Preceptor / Faculty Advisor)

Summary of Overall Areas of Strength

Summary of Areas for Development/Improvement