Max Rady College of Medicine
Department of Family Medicine
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Review of Resident Progress (6/12/18/24 month) RORP completed in [Entrada]

1. Before the 6/12/18/24-month meeting, Program Administrators send a reminder (with Entrada instructions) to the resident to complete Part 1 in Entrada.

2. Residents complete Part 1 in Entrada and submit it to assigned Primary Preceptor/Education Director.

3. The assigned Primary Preceptor//Education Director reviews Part 1 & complete Part 2 on the form (meeting with resident)
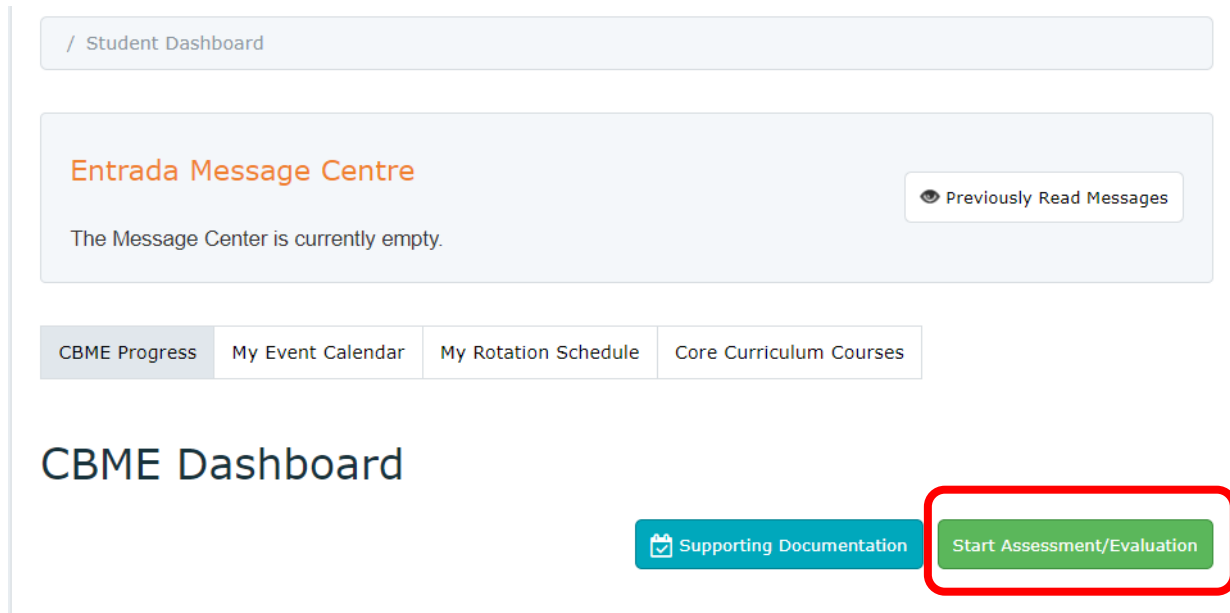
** Resident, Education Director, Primary Preceptor and Program Administrator have access to this RORP form (Part 1 & 2 on one form) in Entrada.

At the **24-month** = please trigger RORP **Transition to Practice**

Department of Family Medicine
Residents Complete Review of Resident Progress (RORP) Part 1

1. After you log into Entrada (using recommended browsers Google Chrome / Firefox / Safari & your UofM email and password), **Click on the "Start Assessment/Evaluation"**

Department of Family Medicine
Residents Complete Review of Resident Progress (RORP) Part 1

2. Complete the selection for required fields:

- On-Demand Workflow = Other Assessment Form

- Select your assigned Primary Preceptor who will complete the RORP

- Select Date of Encounter

- **Select Assessment Method = Complete and Confirm via email**

- Assessment Tools = **Review of Resident Progress (RORP)**

Start Assessment/Evaluation	Adhoc Distributions

On-Demand Workflow: Other Assessment Form

Select assessor: Ter

Select Date of Encounter: 2021-12-21

Select assessment method:
- ○ Email blank form
  The assessor will receive an email notification to complete an assessment based on the selected tool.
- ● Complete and confirm via email
  Complete an assessment using the selected tool. Upon completion, the assessor will receive an email notification asking them to review/edit and confirm the assessment.
- ○ Complete and confirm via PIN
  Complete an assessment based on the selected tool. Upon completion of the assessment, the assessor will confirm it on the spot using their Personal Identification Number (PIN) and adjust your assessment as necessary.
- ○ Self Assessment, then email blank form
  Complete an assessment based on the selected tool. Upon completion, the assessor will receive a blank assessment task with the same assessment tool.

Select program: Family Medicine (Demo)

Assessment Tools: Review of Resident Progress (RORP)

Family Medicine - Review of Resident Progress (RORP)
PPA Form
0 assessments completed on this learner. ⊘ N/A

Preview This Form ▸	Begin Assessment ▸

3. Click **"Begin Assessment"**

Department of Family Medicine
Residents Complete Review of Resident Progress (RORP) Part 1

4. Complete the "**Part 1**" section only.   *The assigned Primary Preceptor will complete Part 2*

After completing the "Part 1" section, scroll down => Click on **"Submit and Notify Assessor by email"**

** *"Save as Draft": you can go back to the form at a later to edit/finish & then submit.*

5. **Click "Submit"** => It will then go to the assigned Primary Preceptor to complete the Part 2.

** You will be able access & view the completed RORP under your Assessments & Evaluations tab/list.